

Please send your completed and signed application to:

CPD, FAAA, GPO Box 4285, Sydney NSW 2001 or email cpd@faaa.au

SECTION 1: CONTACT DETAILS AND PROGRAM INFORMATION	
Contact name:	
Job title:	
Organisation:	
Postal Address:	
Phone:	Email:
Program title:	
Accreditation number (if previously accredited):	
Presenters:	
Duration of session/s (if agenda not supplied):	

SECTION 2: ACCREDITATION REQUIREMENTS CHECKLIST	
Please ensure that the following are enclosed with your application. This will ensure that the accreditation process is completed within a reasonable period.	
<input type="checkbox"/>	An agenda or timetable of the program, including duration of each session to be delivered.
<input type="checkbox"/>	A copy of the course notes and/or presentation.
<input type="checkbox"/>	An outline of the facilitator and/or course developers (including subject matter experts) qualifications and experience in financial services and/or instructional design.
<input type="checkbox"/>	A copy of the course evaluation form (if available).
<input type="checkbox"/>	Completed accreditation application form (this form).
<input type="checkbox"/>	A copy of the learners course materials.
<input type="checkbox"/>	Learning outcomes.
<input type="checkbox"/>	Assessments (if applicable)

SECTION 3: LEGISLATED CPD AREAS	
The program must align to at least one of the Legislated CPD areas. FAAA will allocate CPD against the CPD area covered. Please tick the relevant Legislated CPD area covered in this program below.	
<input type="checkbox"/> Professionalism and Ethics	<input type="checkbox"/> Client Care and Practice
<input type="checkbox"/> Regulatory Compliance and Consumer Protection	<input type="checkbox"/> Technical
<input type="checkbox"/> General	<input type="checkbox"/> Tax (financial) advice

SECTION 4: ASIC RG146 KNOWLEDGE AREAS

FAAA will additionally nominate CPD to any relevant RG146 knowledge areas covered. Please tick the appropriate knowledge areas below that the program covers.

<input type="checkbox"/> Managed investments	<input type="checkbox"/> Superannuation	<input type="checkbox"/> Derivatives
<input type="checkbox"/> Securities	<input type="checkbox"/> Insurance	<input type="checkbox"/> Financial Planning
<input type="checkbox"/> Foreign Exchange	<input type="checkbox"/> Deposit Products and Non-Cash Payment products	<input type="checkbox"/> Generic Knowledge
<input type="checkbox"/> Margin Lending	<input type="checkbox"/> First Home Loan Accounts	<input type="checkbox"/> Skill Requirements

SECTION 5: COST

Applications received for assessment will be categorised and charges as per the table below.
Please note, there is a minimum charge of \$495.

Non-Tertiary Learning Activity	Agreed price (excl. GST)
<input type="checkbox"/> up to 2 CPD hours	\$495
<input type="checkbox"/> 2+ CPD hours	\$285 per hour

PAYMENT METHOD

Invoice only.

SECTION 6: PRIVACY STATEMENT

The FAAA is committed to ensure the personal information of all members are collected, used, handled, stored and disclosed in compliance with the Privacy Act 1988 (Cth) (Privacy Act) and the Australian Privacy Principles (APPs).

The FAAA Privacy Statement (also referred to as Privacy Policy) (available online at www.faaa.au/privacy, or upon request) outlines the way in which the FAAA will comply with the obligations under the Privacy Act, including an outline on the kind of personal information that will be collected and held, how personal information is collected and held, the purpose of the collection of personal information, how an individual can access personal information and the way in which the FAAA will store and disclose personal information.

In the course of FAAA activities, the FAAA collects and holds personal information. Please be aware that the main purposes for collecting that personal information include those set out in FAAA Privacy Statement. Please ensure that you read this Privacy Statement prior to completing this form.

SECTION 7: DECLARATION

<input type="checkbox"/>	I acknowledge that I have read and understood the FAAA Privacy Statement/Privacy, as amended from time to time. I acknowledge that in the course of the FAAA activities, the FAAA will collect, hold, store, use and disclose my personal information, both within Australia and overseas, in accordance with and for the purposes outlined in the FAAA Privacy Policy, and I consent to this collection, holding, storage, use and disclosure contained in this Application Form.
Your signature:	Date:

Please note: Accreditation of the program does not constitute endorsement of the program by the FAAA.